



The following charges apply for all Tenants renting through Harbour Estates

	New Tenants <u>Exc. Vat</u>	New Tenants <u>Inc. Vat @ 20%</u>
Deposit	6 weeks rent	6 weeks rent
Change in Tenants	£120	£144
Reference per tenant - Individual, Company & Guarantor	£45	£54
Preparation of tenancy agreement / admin charge	£200	£240
Use of Tenant / representative agreement / admin charge *	£400	£480
Use of Landlord / representative agreement / admin charge *	£200	£240
Addendum to tenancy agreement	£100	£120
Check-in 1 bed	£100-£145	£120-£174
Check-in 2 bed	£110-£160	£132-£192
Check-in 3 bed	£115-£175	£138-£210
Check-in 4 bed	£135-£200	£162-£240
Check-in 5 bed	£300	£360
Late or non-payment of rent letter	£50	£60
Reservation / Abortive tenancy fee **	£1,000	-

* Higher charge only applies to the party whose agreement is used. Other party pays standard rate

** Fee will be credited to damage deposit on completion satisfactory references and tenancy agreement